

The Annual Meeting of the **CABINET** will be held in the **CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **WEDNESDAY, 17 MAY 2023** at **7:20 PM (OR ON THE RISING OF THE ANNUAL MEETINGS OF COMMITTEES AND PANELS WHICHEVER IS THE LATER)** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 10)

To approve as a correct record the Minutes of the meeting held on 18th April 2023.

Contact Officer: H Peacey - (01480) 388007

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

Contact Officer: Democratic Services - (01480) 388169

3. APPOINTMENT OF EXECUTIVE COUNCILLORS

- i. To confirm those Members appointed to hold executive responsibilities for the 2023/24 Municipal Year, as determined by the Executive Leader.
- ii. To confirm the appointment of any Cabinet Assistant(s) for the 2023/24 Municipal Year, as determined by the Executive Leader.
- iii. To note the appointment of Executive Councillors as Ex-Officio Members as follows:
 - o Executive Councillor with responsibility for employment matters – Employment Committee.

- Executive Councillor with responsibility for Development Management and Planning Enforcement – Development Management Committee.
- Executive Councillor with responsibility for Regulatory Services – Licensing and Protection Committee/Licensing Committee.

4. HINCHINGBROOKE COUNTRY PARK JOINT GROUP

To appoint four Members to serve on the Hinchingsbrooke Country Park Joint Group.

Cambridgeshire County Council separately appoint 1 Member to serve on this Group.

5. LOCAL PLANS ADVISORY GROUP

To appoint seven Members to serve on the Local Plan Advisory Group (LPAG) (formerly known as the Development Plans Policy Advisory Group).

The Terms of Reference for the LPAG were revised and approved by the Cabinet on 21st March 2023 where it was agreed that the membership of LPAG would consist of:

- the Executive Member with responsibility for planning policy
- up to six other Members (the Advisory Group must be politically proportionate)

Please note that membership of the Advisory Group is not restricted to Members who have experience of sitting on the Development Management Committee.

A Sub-Group of the Cabinet that is exercising any decision-making powers delegated to it by the Cabinet must include only Cabinet Members. Those whose Terms of Reference are merely advisory can include non-Cabinet Members.

6. MEMBER DEVELOPMENT WORKING GROUP

To appoint six cross party Members to the Member Development Working Group.

7. LONDON-LUTON AIRPORT WORKING GROUP

To appoint 3 Members to serve on the London-Luton Airport Working Group.

8. SHARED SERVICES JOINT GROUP

To appoint to the Shared Services Joint Group.

9. TREASURY AND CAPITAL MANAGEMENT GROUP

To note the membership of the Treasury and Capital Management Group as follows:

- the Executive Leader
- the Deputy Executive Leader
- the Executive Councillor with responsibility for capital activity and treasury management

Note: Other Members can be co-opted onto this Group at the discretion of the Executive Leader.

10. HUNTINGDONSHIRE DISTRICT COUNCIL VENTURES LTD - SHAREHOLDER REPRESENTATIVE

To appoint a Shareholder Representative to act on behalf of the Council as Shareholder of the Council's Local Authority Trading Company.

9th day of May 2023

Oliver Morley

Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

Filming, Photography and Recording (including Live Streaming) at Council Meetings

This meeting will be filmed for live and/or subsequent broadcast on the Council's YouTube site. The whole of the meeting will be filmed, except where there are confidential or exempt items. If you make a representation to the meeting you will be deemed to have consented to being filmed. By entering the meeting you are also consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding the streaming of Council meetings, please contact Democratic Services on 01480 388169.

The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Habbiba Peacey, Democratic Services Officer, Tel No: (01480) 388007 / e-mail: Habbiba.Peacey@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for

absence from the meeting, or would like information on any decision taken by the Cabinet.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.